



GENERAL PARISH COUNCIL MEETING MINUTES

Pursuant to the Local Government Act 1972 (various sections), a General Meeting of Grendon Underwood Parish Council was held in the Village Hall, Main Street, Grendon Underwood on

Monday 22 June 2026 at 18.30hrs

Prior to the meeting being formally constituted for Council business, the Chairman held a discretionary Open Forum, for contributions from Parishioners and other stakeholders attending, (under adjournment): Items requiring decisions must be deferred for inclusion in the next agenda.

1. Attendances

Councillors Present – Cllr Moloney (Chairman), Cllr Martindale, Cllr Scanlon, Cllr Jackman, Cllr Benfield

In Attendance – Clerk

Members of the Public present. None

Apologies. County Cllr Fealey, County Cllr Mahon

Declaration of Disclosable Interests – None

2. **Minutes of last meeting.** Minutes of the meetings held on 27 April (not signed at last meeting) and 18 May 2026 had been circulated and were deemed to have been read. **MINUTE:** Agreed unanimously.

3. Matters deferred from previous meetings:

- a. New e-mail addresses and website (gov.uk). Website is live, e-mail addresses need to be activated. **ACTION:** All Councillors to start process to activate new addresses. Clerk will liaise with TEEC to enable use and transfer over existing data.

4. Planning Applications:

- a. Reserved Matters – new prison PL125/32256/CONDA: Cllr Jackman confirmed:
- a letter has been forward by Roger Behagg to the Monitoring Officer at BCC asking for confirmation that the 40 extra acres being earmarked for the construction site is within the permitted development.
- BCC have not yet approved the Construction Traffic Management Plan
ACTION: Cllr Jackman will discuss further actions with Roger Behagg.
ACTION: Cllr Jackman will ask Edgcott Parish Clerk to approach Society of Local Council Clerks (SLCC) about the possible engagement of legal assistance.
- b. PL/26/03854/FA Grendon Cottage, Main Street – conversion of existing garage and summerhouse extension within existing footprint into a one-bedroom annexe within the curtilage of a grade II Listed Building. **MINUTE:** Council has no objections assuming Heritage ensures the traditional features of the cottage are retained.
ACTION: Clerk to submit no objection and comments to County.
- c. PL/26/03855/HB Listed building consent for (b) above. See minute (b) above.
- d. PL26/04060/KA – Butlers Farm, Main Street – proposed work to trees in a conservation area. T1 Oak – Fell and treat stump with eco plugs **MINUTE:** Council has no objections. **ACTION:** Clerk to submit no comment to County.

- e. PL26/04656/KA – Butlers Farm, Main Street – proposed work to trees in a conservation area. T1 Oak – Fell to combat subsistence damage to Meadow View, Main Street. **MINUTE:** Council has no objections. **ACTION:** Clerk to submit no comment to County.
- f. PL/26/03449/FA – Clover Meadow, Marsh Gibbon Road, Edgcott – conversion of existing detached annexe to an independent dwellinghouse. **MINUTE:** Council has no comment. **ACTION:** Clerk to submit no comment to County.
- g. Rosefield solar farm – ongoing.

5. Finance

- 5.1 Expense claims – **MINUTE:** Clerk expenses approved
- 5.2 Invoices/quotes:
 - Internal auditor £30.00
 - TEEC £194.39**MINUTE:** All approved
- 5.3 To agree the AGAR submission
MINUTE: Agreed unanimously. **ACTION:** Clerk to submit by 1 July 2026.
- 5.4 To consider the SSE contract renewal
Cllr Scanlon proposed that contract is renewed for 2 years. Seconded by Cllr Martindale. **MINUTE:** Agreed unanimously. **ACTION:** Clerk to inform SSE and obtain new contract.
- 5.5 Play area and path quote update. **ACTION:** Cllr Moloney and Clerk to meet to identify areas for new path/surfaces. Clerk to obtain quotes.

6. Environment

- 6.1 Playground lease – Cllr Jackman confirmed Saye and Sele will now provide a letter updating the lease. Will Abbott will be submitting an invoice for his work.
- 6.2 Village Gates – Reported on Fix My Street. Not a BC priority.
MINUTE: Maintenance not currently scheduled due to other priorities.
- 6.3 Litter Bins – Clerk has chased installation. **ACTION:** Cllr Benfield has a spare bin which he will install.
- 6.4 Springhill - abandoned vehicles update. Cllr Scanlon confirmed the prison maintenance has agreed to remove the vehicles. **ACTION:** Cllr Scanlon to contact prison to agree when the activity will be completed.
- 6.5 Springhill – vandalised bus shelter. Reported to Thames Valley Police. The graffiti has been cleaned from the glass. **CLOSED**
- 6.6 Springhill – Greg Smith green space correspondence. The meeting noted a letter from the local MP that had not previously been seen. **MINUTE:** Council had reviewed the adoption of the green spaces in detail several years ago and concluded that the project was not viable.

7. Biodiversity

Cllr Moloney confirmed BBOWT and HS2 are conducting extensive bat surveys at a local landowner's site.

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8. Health & Safety

- 8.1 Review status of Church crossing progress at EKFB/County – ongoing, the consultation is now live. **NOTED:** Cllr Moloney thanked Cllr Martindale for his initiation of and significant contribution to this project.
- 8.2 Playgrounds Inspection - Cllr Jackman confirmed no issues
- 8.3 Defibrillators Inspection - Cllr Moloney confirmed inspections will be completed on 25 June and will be uploaded to The Circuit.

9. Stakeholders

- 9.1 Saye & Sele Foundation – nothing to report.
- 9.2 Faith Beaumont Charity **NOTED:** Cllr Benfield will continue as the appointed Trustee.
- 9.3 Police – TVP continue to update on local activity.

10. Personnel – Confidential Information

The Parish Council will make a resolution to exclude the public from this part of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960.

11. Open Forum for Members Only (under adjournment) for Councillors to bring items to go on the next agenda for discussion at the next meeting.

12. Date of Next Meeting - confirmed 27 July 2026 at 18:30 hrs.

GRENDON UNDERWOOD PARISH COUNCIL				
Transaction Date	Transaction Type	Transaction Description	Debit Amount	Credit Amount
01/06/2026	SO	MARION RYLEY	£10.00	
01/06/2026	SO	BENFIELD LANDSCAPE	£608.88	
01/06/2026	DD	INFORMATION COMMISSIONER SUBSCRIPTION	£47.00	
08/06/2026	DD	BC RECEIPTS BCKSCNCL3500418515	£124.20	
19/06/2026	PAY	SERVICE CHARGES	£4.25	
30/06/2026	SO	BENFIELD LANDSCAPE	£608.88	
30/06/2026	FPO	CLERK EXPENSES - DEFIB PADS	£146.88	
30/06/2026	FPO	TEEC LTD	£194.39	
30/06/2026	FPO	ALAN WESTON - INTERNAL AUDIT	£30.00	
30/06/2026	FPO	CLERK JUNE SALARY	£458.20	
30/06/2026	FPO	HMRC	£77.25	
30/06/2026	FPO	KOMPAN LIMITED	£167.26	

Signed as a true and accurate record Dated:

Cllr K Moloney, Chairman